



Harley-Davidson Thailand Shipping Checklist

May 2019

COMMERCIAL INVOICE (CI) See Referenced page number in the Thailand Supplier Shipping Guide for further details

Entity

- Ship to/Bill to Entity is correct. Page 6 & 7
- Ship to/Bill to Entity Name is correct. Page 6 & 7
- Ship to Address is correct. Page 6 & 7
- Bill to Address is correct (may be different then Ship to). Page 6 & 7

Header

- CI Number is not a duplicate. Page 9
- One CI number is noted. Page 9
- CI number is the same as the ASN number. Page 9 & 28
- Net weight total is accurate. Page 10
- Package count is accurate. Page 11
- Port of Discharge noted. Page 12
- Federal Tax ID is noted. Page 13

Item

- H-D Part number is used. Page 15
- Valid description. Page 15
- HTS Code is accurate. Page 16
- Country of Origin is noted. Page 16
- Unit Cost is not more than 2 decimal places. Page 17
- Line item total cost is accurate. Page 17
- Line Item weight it accurate. Page 18
- CI line Items/Quantities match 1:1 with ASN Line items/Quantities. Page 28

Footer

- Invoice total cost is accurate per the line item totals. Page 21
- EAR99 & NLR statement are on CI. Page 22
- Document is Signed. Page 23
- No hand writing on CI other than signature. Page 23

ASN / B10 Label See Referenced page number in the Thailand Supplier Shipping Guide for further details

B10

- ASN Contains accurate Master Label information. Page 25
- Correct Ship to location. Page 26
- Label serial (Handling Unit) number is unique/ not repeating. Page 27

ASN

- ASN Line items/Quantities match 1:1 with CI line Items/Quantities. Page 28

Commercial Invoice must be Emailed to amelogistics@harley-davidson.com at time of shipment