Harley-Davidson SupplierNetwork

850-SU Contingency Plan Supplier Downloads P&A/GM Purchase Orders from H-DSN

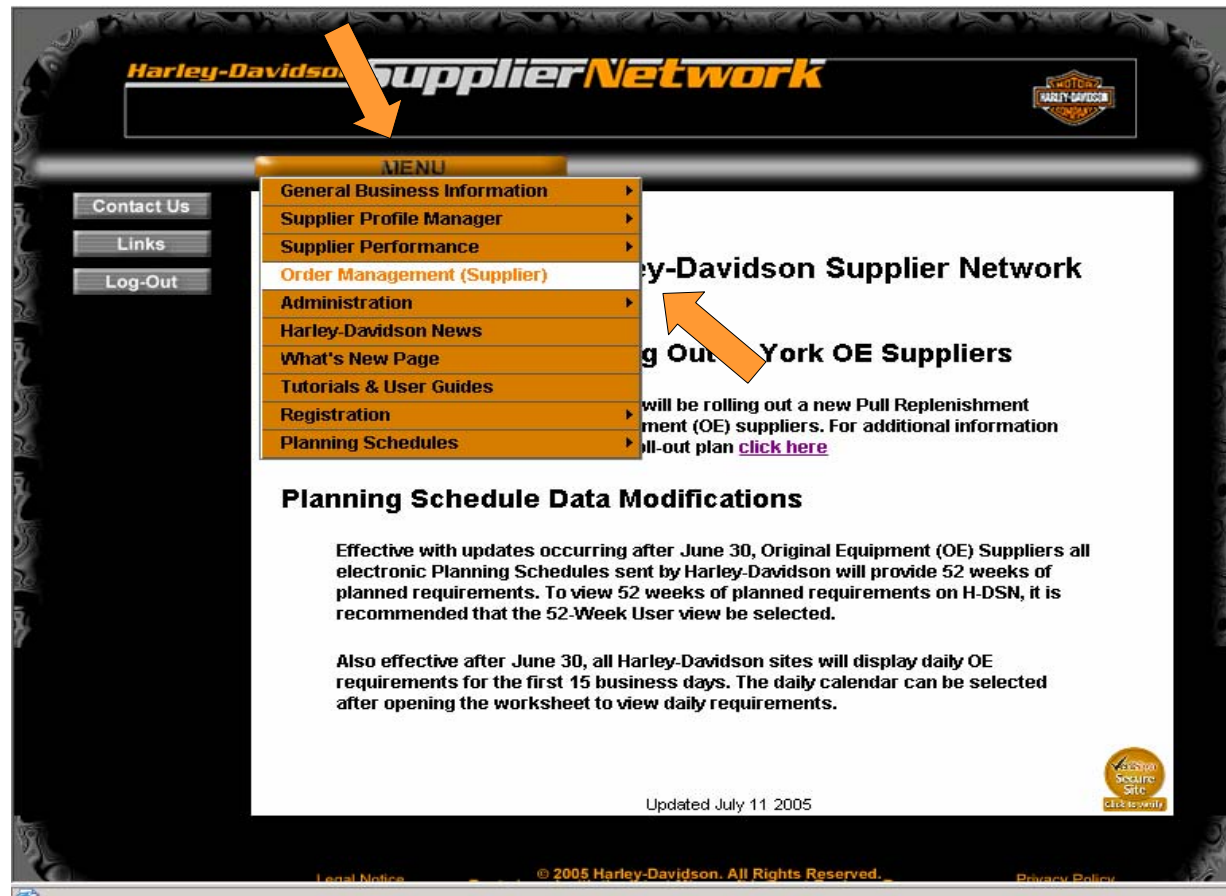## November 2006

Requirements

- The individual responsible for performing this task must have logon access to H-DSN. A User Name and Password is required.

- This plan is **dependent** upon H-DSN and Order Management being functional.

- This plan is to be implemented when one or more of the following locations have not received / processed the purchase orders:
    - H-D EDI Gateway
    - H-D VAN, Sterling Commerce

Instructions to Download P&A/GM PO's from H-DSN

1. Logon to H-DSN, www.h-dsn.com, and enter your User Name and Password.

2. Mouse over the Menu button to open the first level menu.

3. Select Order Management to open the application.

Instructions to Download Ship Schedules from H-DSN

4. Click the Downloads link.

Downloads (Exports)

5. The Download window displays.

   P&A/GM Purchase Order data is available in XML file format. A data range must be provided; a part number is optional.

Downloads (Exports) – Example: XML Purchase Order

6. Enter the H-D Part Number and date range.

7. Click the **Get** button.
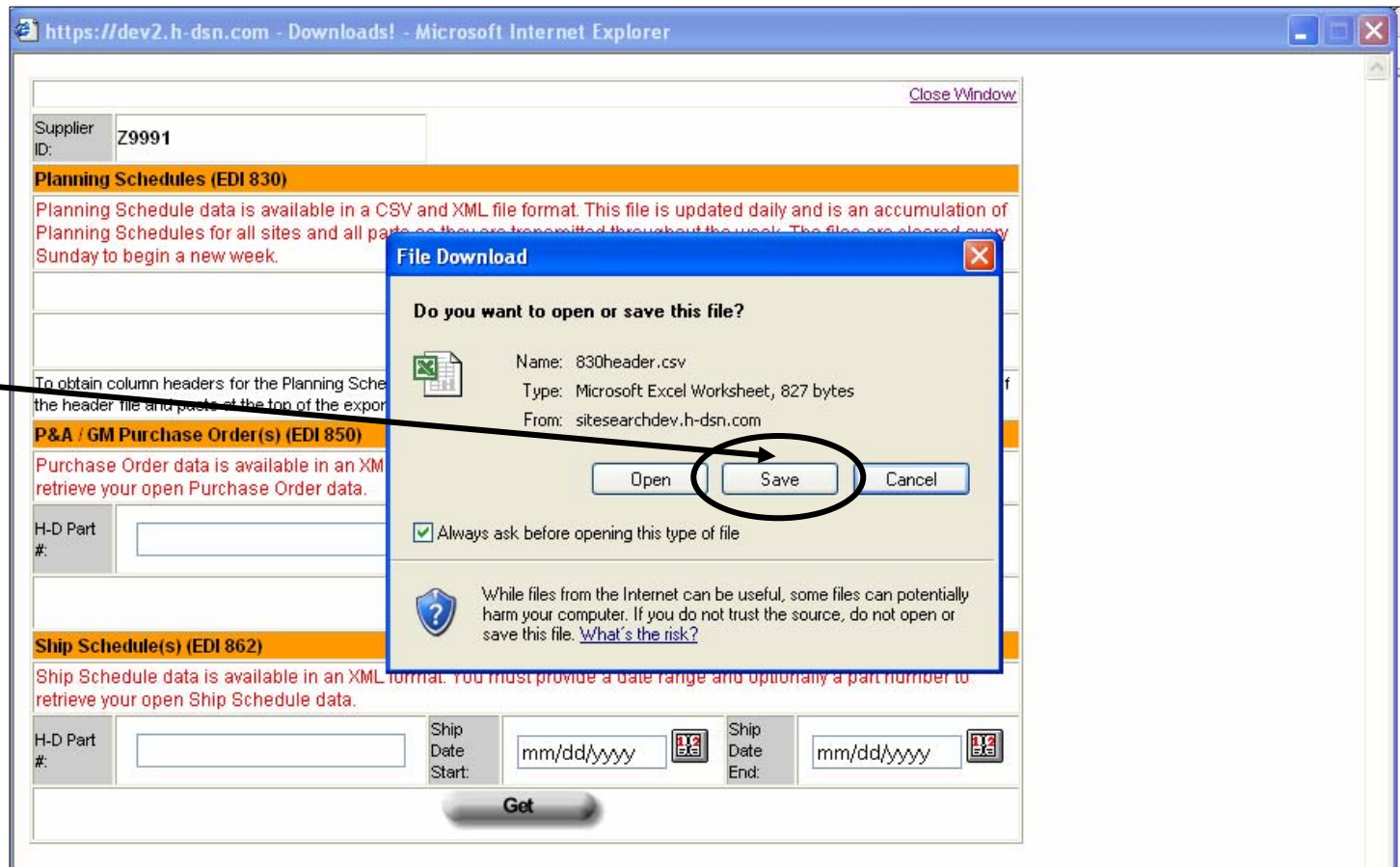
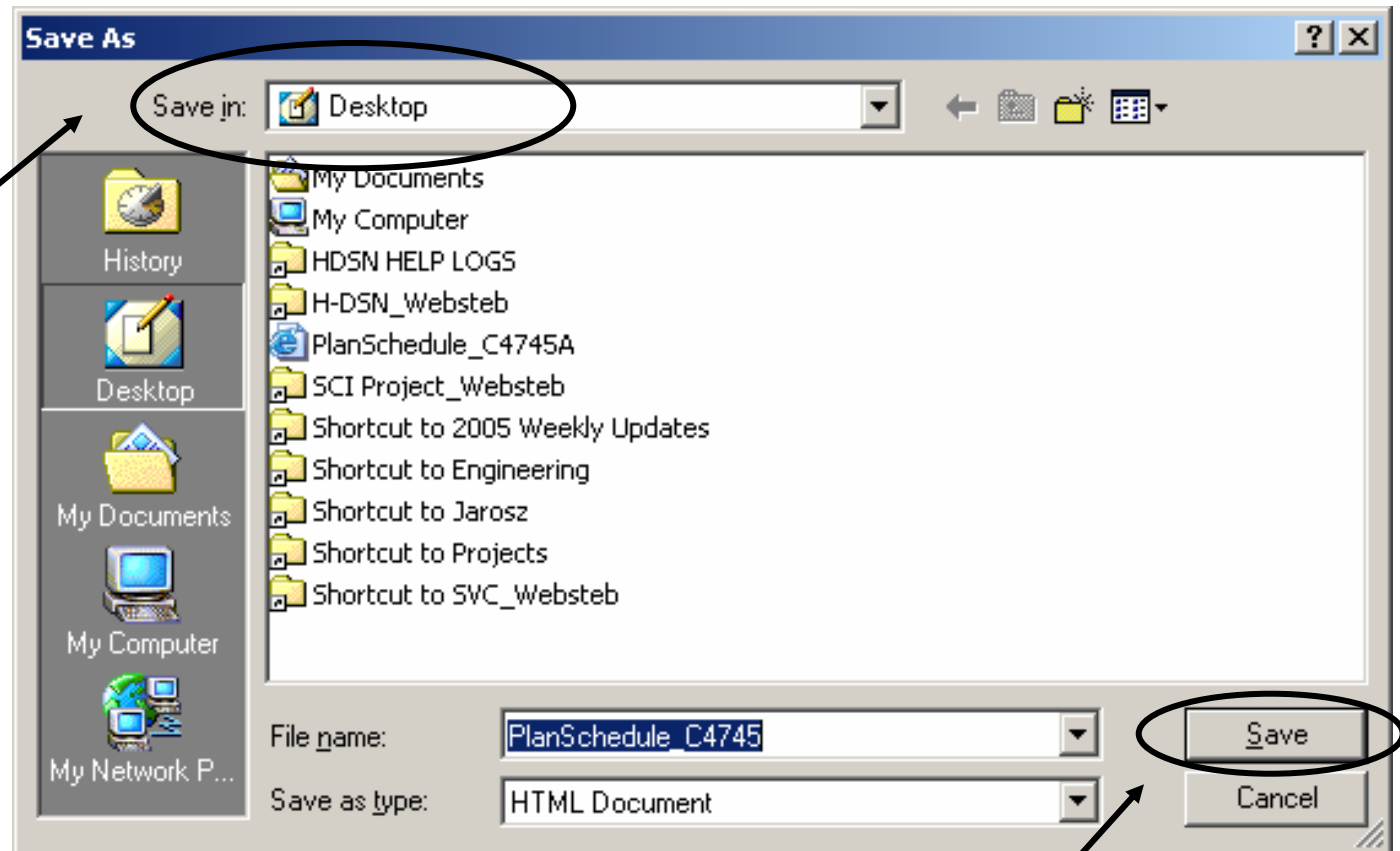# Instructions to Download Ship Schedules from H-DSN

8. In the File Download window, click the **Save** button and save to your computer.

   Using Excel, open the file from the saved location.
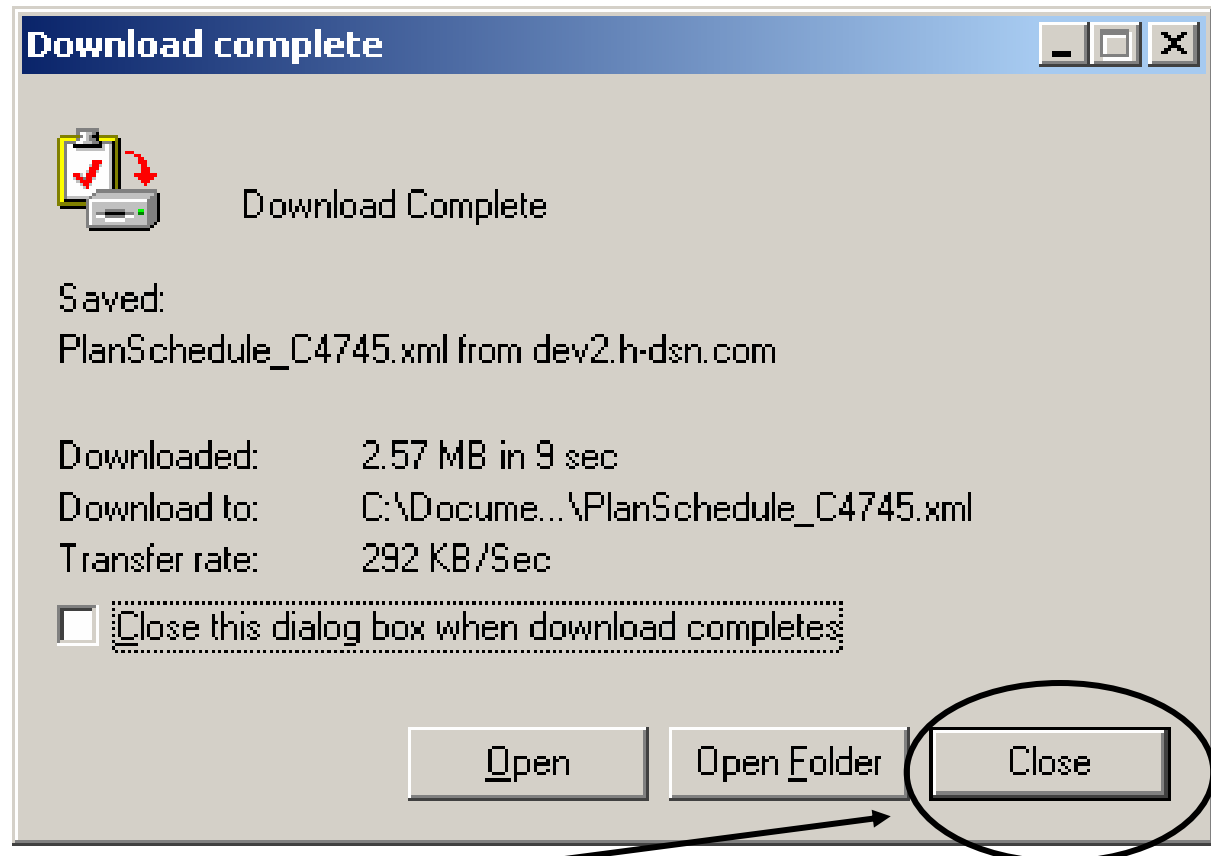
Instructions to Download Ship Schedules from H-DSN

9. Select the location to which the file should be saved in the **Save in:** field.

Save As

Save in: Desktop

- My Documents
- My Computer
- HDSN HELP LOGS
- H-DSN_Websteb
- PlanSchedule_C4745A
- SCI Project_Websteb
- Shortcut to 2005 Weekly Updates
- Shortcut to Engineering
- Shortcut to Jarosz
- Shortcut to Projects
- Shortcut to SVC_Websteb

History

Desktop

My Documents

My Computer

My Network P...

File name: PlanSchedule_C4745

Save as type: HTML Document

Save

Cancel

10. Click the **Save** button.

Instructions to Download Ship Schedules from H-DSN

Download complete

Download Complete

Saved:
PlanSchedule_C4745.xml from dev2.h-dsn.com

Downloaded:	2.57 MB in 9 sec
Download to:	C:\Docume...\PlanSchedule_C4745.xml
Transfer rate:	292 KB/Sec

☐ Close this dialog box when download completes

[Open]   [Open Folder]   [Close]

11. In the Download complete window, click the **Close** button.

12. Open Excel.

13. Open the file.
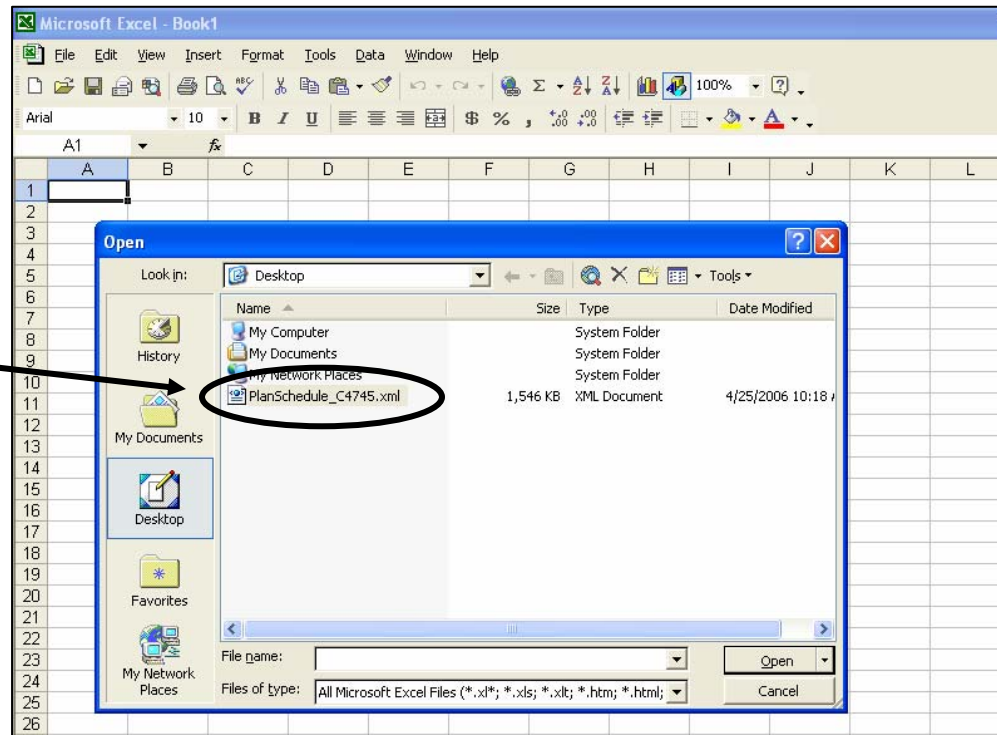
14. In the Open XML window, make sure the **As an XML list** is selected.

    Click the **OK** button.
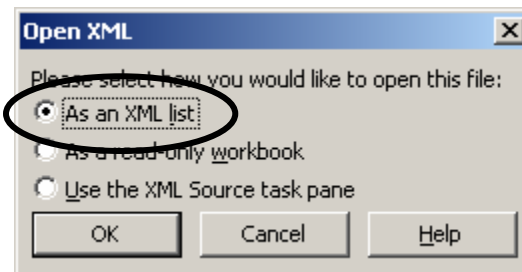
Downloads (Exports) – Example: XML Purchase Order

15. The XML formatted planning schedule displays in Excel with column headings.

16. The Excel Autofilter feature is turned On. This is indicated by the downward pointing arrow beside each column heading.

To search for a particular item in a column, click the downward pointing arrow and select the item from the list.

Note: To redisplay the entire list, click the arrow and select **(All)** from the list.

For additional assistance please contact your Harley-Davidson Purchasing Representative.