

Evacuation Routes

All contractors and suppliers must familiarize themselves with HDMC – York Vehicle Operations' evacuation procedures.

All buildings located on the HDMC – York Vehicle Operations' campus have evacuation routes posted. Please make yourself familiar with the different routes of exit. HDMC – York Vehicle Operations has an emergency evacuation alarm system to notify building occupants in the event of an evacuation.

Check with your Project Champion for specific details regarding evacuation procedures for the area relating to your work.



Recycling

HDMC – York Vehicle Operations' makes every effort to reduce, reuse and recycle wastes generated. Materials that are currently recycled include cardboard, aluminum cans, scrap metal, wood, office paper, etc. Please assist us with this effort while on our campus.

Recycle receptacles for scrap metal, wood, cardboard, and aluminum cans are available in numerous campus locations.

If unable to locate a recycle receptacle, contact the Project Champion for the nearest location.



Q ISO 9001:2000 Quality Policy

Harley-Davidson is committed to providing internal and external customers with excellence in products and services through continual improvement that focuses on minimizing waste and variability.

Contact Numbers

ALL Emergencies

Call Ext. 6000

Security

Call Ext. 6008

Environmental Engineering

Call Ext. 6544

Maintenance Help Desk

Call Ext. 2485



For More Information regarding YVO's ISO 14001 Environmental Management System call: (717) 848-1177.



York Vehicle Operations
1425 EDEN ROAD • YORK, PA 17402

Revision Date: 1/26/06

ENVIRONMENTAL GUIDE AND PRACTICES



YORK VEHICLE OPERATIONS

1425 EDEN RD • YORK, PA 17402



York Vehicle Operations Environmental Policy

Harley-Davidson Motor Company (HDMC)

– **York Vehicle Operations** is committed to managing environmental matters as an integral part of the business. In particular, it is HDMC - York Vehicle Operations' policy to assure the environmental integrity of the processes and facilities at all times. Our environmental guidelines and practices include a commitment to:

- Comply with environmental laws, regulations and other requirements.
- Communicate the Company's commitment to environmental quality to our employees, contractors, and stakeholders.
- Educate for understanding and train for adherence to procedures for each process.
- Waste minimization through waste reduction, reuse or recycling.
- Evaluate waste minimization practices during operating, purchasing and leadership decisions.
- Regular assessment of the impact of our operations on the environment and establishing objectives and targets with a goal of continual improvement.

1/26/06



Important Information

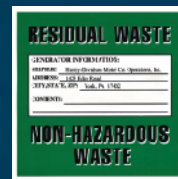
All contractors, sub-contractors and visitors **MUST** abide by applicable HDMC - York Vehicle Operation's Environmental, Health and Safety programs. Contractor employees who do not conform to these requirements will be subject to disciplinary action and may not be allowed to work on the premises.

All contractors, sub-contractors and visitors of HDMC - York Vehicle Operations must be aware of the ISO 14001 Environmental Management System (EMS) requirements. A copy of the EMS policy is included in this brochure. Please read through the policy.

Prior to beginning work on HDMC – York Vehicle Operations' premise, make sure you are familiar with the "Safety & Health - Contractor Safety Rules and Practices" (ISO Document #YS2.03.514). Obtain a copy of the document from your Project Champion.

Waste Management

All waste generated on-site must be properly handled, labeled, and packaged in accordance with both HDMC – York Vehicle Operations and regulatory agencies disposal criteria. Contact either your Project Champion or an environmental engineer in the Plant Engineering Department for the approved waste management methods prior to generating wastes.



Hazard Communication Program



The York Vehicle Operations (YVO) has a written Hazard Communication Program (ISO Document YS2.03.502) which is available from your Project Champion and/or the Health and Safety Department.

Material Safety Data Sheets (MSDSs)

Paper copies of all MSDSs are located on-site and maintained by Henkel Chemical Management. YVO MSDSs can also be found electronically. See your Project Champion for MSDSs.

Materials Acquisition Request (MARS)

Prior to any new chemical product (liquids, solids and trial samples) being brought onsite, a MARS form must be completed. The Project Champion must complete the MARS form and attach an updated MSDS (less than three (3) years old). Requests for new chemicals must be submitted through Henkel Chemical Management for processing and approval. All chemical products coming into the facility will not be used without the receipt of a valid and updated MSDS.

Secondary Container Labeling

Secondary containers, other than "immediate use" containers will be labeled with the product name and appropriate hazard warning found on the original container sent by the manufacturer. An HMIS (Hazardous Material Identification System) label needs to be attached to all secondary containers and filled in to match the product information label from the original product container.